

上海大学预报到系统操作指南

Guide for Online Pre-registration & Airport Pick-up Service Booking

上海大学国际学生预报到系统已经开放，请 2019 年 9 月入学的新生们在抵达学校前根据以下操作办法完成预报到。

The pre-registration has been opened. Please follow the steps to finish your pre-registration before your departure.

步骤1：确认个人信息
Step One Confirm information

步骤2: 预定接机服务
Step Two Book airport pick-up service

步骤3: 保存并提交
Step Three Save & Submit

步骤 1: 确认个人信息 Confirm information

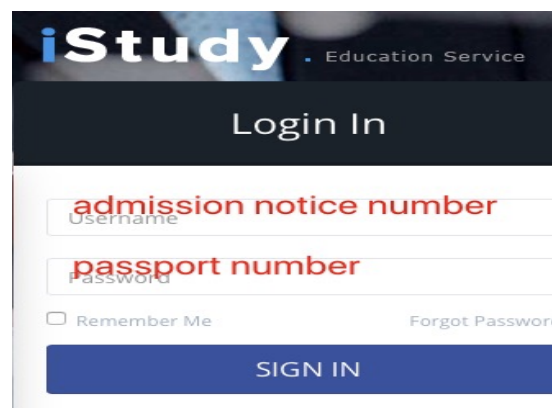
登录网站 Log on : <http://student.istudyedu.com/signin/index>

用户名 Username: 录取通知书编号 Admission Notice Number

密码 Password: 护照号码 Passport number

注意 Notes:

1. 请查询纸质录取通知书上的录取通知书编号；
Please check your admission notice number on your paper admission documents;
2. 如申请时无护照号码，请输入“12345678”作为密码；
Please enter “12345678” as password for applicants who did not have passport number when submitting your application.



步骤 2: 预定接机 Book the airport pick-up

上海大学在以下时间提供浦东机场的免费接机服务：

As for the free pick-up service, SHU only provides free airport pick-up service in **Pudong International Airport** at **specific time** as below (Beijing Time):

2019 年 8 月 24 日 August 24th 2019 AM 12 PM 6

2019 年 8 月 25 日 August 25th 2019 AM 12 PM 6

2019 年 8 月 26 日 August 26th 2019 AM 12 PM 6

2019 年 9 月 01 日 September 1st 2019 AM 12 PM 6

同时，上海大学提供其他时间段的付费接机服务：

For the extra time, SHU can provide **charged pick-up service**. The information is as below:

A. 定金 Deposit: 无 No

B. 服务费 Service Charge :

早上 8 点到晚上 8 点间 每人 400 元 RMB400 /person as normal (AM 8:00 to PM 8:00)

晚上 8 点后到次日早上 8 点间 每人 800 元 RMB 800/person (PM 8:00 to AM 8:00)

C. 预定截止时 Deadline of booking : 航班抵达前 5 个工作日 5 working days in advance of arrival date.

如接机预定成功, 系统将发送邮件到指定邮箱 ;

如接机预定失败, 请乘坐地铁或出租车抵达目的地。

If your booking is successfully, the system will send you correspondence to confirm the pick-up service two days before your departure. If your booking is unsuccessfully, please take the metro or taxi to your destination.

步骤 3: 保存并提交 Save and Submit

请注意, 提交后不能修改信息。如有问题请联系项目专员

Information can not be revised after submitting. Please contact program coordinators if any inquires.